

Notes from the Class Representative Meetings, 7 and 8 September 2011.

1. School Fees. These will be published by the end of this term. In response to input from parents, there will be a restructuring of the size of the steps, particularly from Years 1 to 4 to make them more consistent.
2. New campus plans. The school's architectural department is working on the next phase of planning for the development of our new campus. No dates have been published, but it is in process.
3. IT in the Primary School. A new internet router and network has been installed in the Primary School which will allow classes to have internet access from the classrooms. During the fourth term we will conduct a second IT Strategic planning process which will inform our IT investment and roll-out during the 2012 year. The Primary School IT lab will be high on the list.
4. Lost Property. The box is sorted on a weekly basis by the Lost Property monitors. We have removed all the unnamed items. These are now stored in the Office and are available for anyone that would like to go through them, it was to take the pressure off the box and monitors continually having to sort the same things week in and week out. The monitors have class lists and mark off whose clothing is found in the box and returned. Three items result in a firm talking to about being responsible for ones possessions and if this happens again a detention. Parents are reminded to clearly label all items of clothing to help facilitate a speedy and effective returning of lost items to their owners.
5. Recycling stationery. Junior Primary and Early Years – parents will be notified at the end of the year, the number of surplus stationery left over. This will then be shared as best possible amongst the students or donated to charity as directed by the parents. Senior Primary – all left over stationery is sent home at the end of the year with the child. (JP and EY's stationery is shared and unlabelled/SP stationery is labeled and used and looked after by the individual pupil)
6. Branded message books – it was agreed that the coloured pre printed message books were unnecessary and this will be pointed out to the school owners that the money would be better spent elsewhere – possibly the printing of branded stickers or book covers that could be used with standard exercise books.
7. Boys Toilets – The toilets are cleaned at the end of each break and at the end of the day.
8. Spring Braai – Term 1. It was agreed that a social opportunity such as the 'spring braai' would be a good idea at the beginning of the year. This will be included in next year's calendar.
9. Languages. The school will be rolling out the revised language policy in the coming months. Students will have the choice of Afrikaans and French as a second language from Year 1 and French and Mandarin as a third language from Year 3. German lessons for German speakers will be offered from Term 4 with the possible introduction of beginner German in the new year, if there is enough interest in this to make it viable.
10. Disciplinary code for Primary School. This has been revisited by the staff and will be presented to the children in the next week. Policy will also be uploaded to the new school website shortly.
11. Fundraising wish list. A member of the Bursary committee joined the meeting to ask for class rep and parent support in the upcoming fund raising event. A request for ideas on how to spend the money was discussed. Denise Michel presented her wish to purchase a set of iPads to be used in the classroom. If parents are interested a demo of the product could be arranged for parents.

12. Guidelines for Parents. Who to talk to when. Should any parent have a problem (depending on the problem) the class teacher is their first port of call, followed by the head of school and then the principal. These guidelines will be posted on the school website. The possibility of the school having an onsite school counselor was also discussed. AW agreed that it was to be tabled as part of the school development plan.
13. A discussion was held regarding conflict resolution and further action on the parent focus group run by Anne Cawood. There was a request for guidelines for parents to be drafted and a follow-up parents' meeting to be called.
14. A suggestion was tabled that the school develop the sports fields on the new land. This will enable our students to use our new facility. AW agreed, but explained that the field would need to be securely fenced or run the risk of being used by the wider community and, in the process, have its grass worn out very quickly. AW to raise this with the Board.
15. A suggestion was tabled to start scholar patrol to control traffic outside the school. It was agreed that this would be too dangerous for students. DM explained that Stop and Drop is in place to allow students to be dropped off at school safely and that, provided that parents follow the routine, there is no need to have a scholar patrol. Mrs Kioufi offered to research sourcing a municipal person for this service.